



## DEEP SOUTH REGION EVENTING RALLY

**MARCH 11-13, 2011**

**LAGNIAPPE EQUESTRIAN CENTER**

**13349 Verger Rd**

**Folsom, La**

**Qualifying Divisions: Beginner Novice, Novice, Training  
Non-Qualifying Divisions Appropriate for D1 and Up**

**Hosted By: Gulf Coast Gallopers & Mobile Bay**

**Deep South Region Fundraiser:  
Horse Trial and Combined Test open classes will be offered in the  
2' (Antelope) thru Training divisions**

### RALLY OFFICIALS

Organizer: David Roberts  
Qualifying Judge: Dorothy Maxfield  
D Dressage Judge: Vicki Macgowan  
D Jump Judge: Debbie Frey  
Technical Delegate: Laura Adare  
Chief Horse Management Judge: Yvette Seger  
Course Designer: Cyndi Richardson  
Scorers: Alan & Janice Wise

Vet will be on grounds  
Ambulance will be on grounds during the riding phases  
Farrier to be on call

### **CLOSING DATE FOR RALLY ENTRIES: FEB 18TH**

No entries will be accepted after Feb 21<sup>st</sup>.

**NOTE:** A competitors rating as of the final acceptance date (Feb 21<sup>st</sup>) will be the one they must compete under.

### **ENTRY FEE: \$165.00 per rider**

(\$20 per rider will need to be added to entries postmarked after Feb 18th)

Please keep in mind this is notoriously the most expensive rally to run and every effort has been made to make this rally as affordable as possible.

*The rally will be run under the following Rules and Guidelines.*

2011 USPC Handbook & Rules for Eventing Competition  
2010 USPC Horse Management Handbook and Rules for Competitions  
2010 USPC Annual Newsletters for Eventing and Horse Management  
Uniform Officiation Rules for USPC Rallies

Refer to these resources for any areas not specifically covered in this announcement.

**TENTATIVE RALLY SCHEDULE:** Barns will open at 12:00 on Friday, March 11 with Welcome & Briefing tentatively scheduled for 5:00pm. Mandatory soundness checks and helmet checks will immediately follow the briefing. Complete rally schedule will be provided in team packets and posted on the rally site. Tentative ride schedules will be Dressage Test beginning Sat AM, Stadium Jumping Sat PM, and Cross Country Sun AM. Open classes will be scheduled to run at the same times as rally schedule with rally competitors in each division riding first and open riders to follow.

### **GENERAL TEAM INFORMATION**

- Each team will consist of 3-4 mounted members with a stable manager. One member of the team must be named team captain. Scramble teams will be arranged as necessary
- Each team must name a team chaperone and all chaperones need to sign the Chaperone Duties form. For scramble teams, one will be chosen from the names submitted.
- There will be two divisions, a Non-qualifying Division and a Qualifying Division, with each division being judged independently of the other. Both divisions will jog out together and may be required to ride together. D3 Classic riders may choose either division.
- Competitors may enter a riding level with DC Certification only. DC's **must** certify on each competitor's entry form that the competitor is qualified and safe to compete at the level they will be entering in.
- Teams may be composed of riders of mixed jumping levels; however the lowest rated team member will determine which division the team will be placed in.
- Unless otherwise indicated, any D3 Classic riders entered as a scrambler will be placed on a non-qualifying team. If needed for a qualifying team he/she will be notified prior to being placed on a team for this division.

### **GENERAL RALLY INFORMATION**

- ALL competitors **MUST** be able to SAFELY manage their horse with MINIMAL assistance.
- Any rider who "drops down" a division at any time after their first ride will receive an elimination score for any subsequent rides. If a rider chooses to drop down prior to their first ride, they need to make sure the organizer is notified so that all officials can be updated. Also, this rider will be required to present for their Formal Inspection at the time they were originally scheduled – unless they get permission from CHMJ.
- **LONGEING:** If you know a horse will need to be longed while at rally, you must provide a qualified person for longeing (refer to current HM Handbook, section 10h). This person must be aware of and adhere to the pony club guidelines for longeing (ie: correct attire and equipment; refer to HM Handbook, section 7h).
- All Dressage Tests will be ridden in the Small Arena. All tests must be ridden from memory (an exception is available for some divisions).

### **STABLING:**

- Cost of stabling as well as 2 bags of shavings is included in the entry fee.
- Stalls for Tack & Feed rooms will be provided
- Stall assignments will be made and posted at the entrance to the barn.
- Barn fans will be permitted with approved extension cords (Refer to HM Handbook, section 11g)
- At completion of the rally, horse stalls must be cleaned out in accordance with facility requirements (this will be announced during the briefing). Tack and feed stalls must be **COMPLETELY** cleaned out. **NOTE:** For any horse stall left dirty, that **individual will be charged a \$10 cleanup fee.** For any tack/feed stall left dirty, the **club(s) will be assessed the same fee** for each stall not cleaned out.

**TEAM COACHES:** Each club **must provide at least one coach** for their club members and he/she must sign the "Guidelines for Eventing Coaches" form (included with this packet). As with all rallies where coaches are present, each coach **must be willing to assist any rider who asks for help.** **A coaches meeting will be held Sat at 7:30am in the club house (where concession stand will be).** **NOTE:** Coaches for open class riders are not expected to follow the guidelines stated on the coaches form and will be identified differently from rally coaches

**VOLUNTEERS:** The success of every rally is dependent on volunteer support. The list of volunteers needed for this rally is included with the packet and we **need all adults attending the rally to volunteer** for at least one position and include needed contact information on this Volunteer Sheet. All volunteers will need to check in with the Volunteer Coordinator. A **Volunteer briefing** will be held **Friday** immediately after the competitor briefing and **Jump Judge briefing** will be held **Sat evening** immediately after the last ride. All meetings will be held in the club house (where the concession stand is) and a complete description of volunteer duties will be posted in the Parent Information area

## **DRESS:**

- Medical Armbands with a current USPC Medical Card must be worn at all times while on rally grounds and Safety Vests are required when riding on the Open Cross Country Course.
- All riders will be checked for helmet fit. Improperly fitted helmets will carry a 5 point penalty for D's and 10 point penalty for C's and above.
- Barn attire must be in accordance with the current HM Handbook (refer to section 7b). Shirts with offensive wording will not be allowed and all attire needs be fully intact (no rips, tears, frayed hems, etc).
- Jog-outs (refer to HM Handbook, section 7e): Collared shirt; neat pants, shorts or skirt; helmet; appropriate footwear; gloves are recommended. Remember this is the first time you are officially presenting yourself to the CHMJ, so you want to make the right impression!
- Mounted attire (refer to HM Handbook, section 7i, for complete requirements)
  - D level riders: Simple, clean and safe attire
  - C-1 and up: Turnout inspection must be either correctly formal or correctly informal. Refer to Eventing Rulebook, Appendix 1 (pg 36) for appropriate attire for each phase of the rally.

**AWARDS:** Ribbons will be awarded to all teams in both divisions for Overall and Horse Management. Medals will be awarded to the Stable Managers of the 1<sup>st</sup> – 3<sup>rd</sup> place teams in HM for each division. For any team that places in the top 3 in HM, but did so without a Stable Manager, this medal will go to the Team Captain. For all qualifying and nonqualifying riders entered in one of the Qualifying Divisions, an award will be given for the Best Conditioned Mount.

## **CLUB FUNDRAISERS:**

**RALLY SHIRT:** For this rally we will be offering a Polo shirt with logo. This shirt is not included in the rally fee and if you want one **it must be preordered** (at this point additional shirts will not be available for sale during the rally). Personal checks are accepted and form may be submitted with entry or separately.

**PROGRAM ADS:** You may place a “good luck” ad or business ad in the rally program. Form for submitting your ad is included with this announcement. Personal checks are accepted and form may be submitted with entry or separately.

**MEALS:** Concession stand will be available on the premises.

## **ACCOMODATIONS:**

**Comfort Inn, 30 Louis Prima Dr, Covington, LA, (985) 809-1234.**

Room rate is \$69/night (+tax) with breakfast included. You must mention that **you are with Deep South Region Event Rally**. We have a block of 20 rooms. **Reservations need to be made by Feb 25th**. There are other hotels in this area if you wish to shop around. All hotels are approximately 30 minutes away from rally grounds.

Limited hookups are available at Lagniappe for \$25/night. You **MUST** make prearrangements with the rally organizer for reserving a spot and for payment.

## **DIRECTIONS TO LAGNIAPPE:**

Coming from I-12 (east or west): Take Covington/Mandeville exit to US 190 West toward Covington. Once through Covington take split to the left onto Hwy 25. Stay on Hwy 25 through Folsom. Once through Folsom you will see Spencer's Feed Store on the left and almost immediately the sign for Lagniappe on the right (white sign with jumping horse). Turn right onto Verger road. Lagniappe is at the end of the road.

Coming from I-59: Take Poplarville exit, Hwy 26 west towards Bogalusa. Once through Bogalusa, this hwy will turn into Hwy 10. Stay on Hwy 10 through Franklinton. Once through Franklinton take Hwy 25 south towards Folsom. Before reaching Folsom you will see the sign for Lagniappe (white sign with jumping horse) on your left. Turn left onto Verger road. Lagniappe is at the end of the road. **HINT:** If you see Spencer's Feed Store on your right you have gone too far.

## LEVELS OFFERED FOR EACH DIVISION

### NON-QUALIFYING DIVISIONS: FOR RIDERS RATED D3 CLASSIC AND BELOW

#### GENERAL INFORMATION:

- Each club sending competitors for this division should provide one Barn Friendly. This person can not be a coach or chaperone and is to assist a competitor only at the request of a Horse Management Judge (guidelines for the Barn Friendly will be provided at rally).
- Teams will be judged and rally will be run like the qualifying division – just less stressful and more teaching oriented.
- There may be one shared horse per team. However, due to the demands of this rally, a horse may be shared only if both riders are entered in either of the following levels: Bobcat or Cheetah.

#### Levels utilizing Enclosed Area for Cross Country Phase

- Bobcat**
- \* Minimum rating level UR/D1 (note: an unrated competitor is judged the same as a D1)
  - \* Jumping height of 12” max
  - \* Required Dressage Test – 2011 USDF Introductory Level Test A (test may be read, but will incur a 2 point penalty)
- Cheetah**
- \* Minimum rating level D2 Classic (UR/D1 rated competitor may enter with DC approval only)
  - \* Jumping height of 18” max
  - \* Required Dressage Test – 2011 USDF Introductory Level Test B (test may be read, but will incur a 2 point penalty)

#### Levels utilizing Open Cross Country Course

*NOTE: Any competitor eliminated in the Stadium phase may ride the open Cross Country course with Ground Jury approval only.*

- Antelope**
- \* Minimum rating level D2 Classic (no rating exceptions)
  - \* Jumping height of 24” max
  - \* Required Dressage Test – 2010 USEF Beginner Novice Test A (test may be read, but will incur a 2 point penalty)
- Deer**
- \* Minimum rating level D3 Classic (D2 Classic rated competitor may enter with DC approval only)
  - \* Jumping height of 2’ 3” max
  - \* Required Dressage Test - 2010 USEF Beginner Novice Test B

### QUALIFYING DIVISIONS: FOR RIDERS RATED D3 CLASSIC AND ABOVE

#### GENERAL INFORMATION:

- All mounted competitors wanting to qualify for Championships must meet the USPC rating and age requirements for the level in which they are attempting qualify as well as be able to submit the required Qualifying Affidavits and, if required, USEA membership information with their Championship entry.
- All mounted competitors wanting to qualify for Championships are qualifying as a horse and rider combination. If a horse change occurs you must notify the organizer so that the correct horse can be reflected on all rally scoring sheets.
- Stable managers that are rated D3 HM and above, are a member of a qualifying team at this rally and, as of January 1<sup>st</sup>, 2011, are at least the minimum age for the appropriate level of competition (at least 12 years old for BN and Novice teams, at least 13 for Training teams) may qualify for Championships.

- All competitors (including stable managers) who meet the qualifying criteria for Championships and want to be a member of the Regional Championship team must complete the Championship Declaration on their entry form.
- For Championships, all riders must fill out a USEA entry. USEA Membership is waived for Beginner Novice and Novice competitors. Training competitors must be a current USEA member and the horse must be currently registered with USEA. (For this rally, proof of membership is not required for Training qualifiers, but we are asking that you provide membership information if you already have it.)

### **Qualifying Levels offered**

*NOTE: Any competitor eliminated in the Stadium phase may ride the open Cross Country course with Ground Jury approval only.*

- Beginner** \* Minimum rating level C1Classic (D3 Classic rated competitor may enter with DC approval only)
- Novice** \* Jumping height 2'7" max  
 \* Required Dressage Test – 2010 USEF Beginner Novice Test B  
 \* Requirements for Qualifying: Minimum rating of C1 Classic and minimum age of 12 (as of 1/1/11)
- Novice** \* Minimum rating level C1Classic (no rating exceptions)  
 \* Jumping height 2'11" max  
 \* Required Dressage Test – 2010 USEF Novice Test B  
 \* Requirements for Qualifying: Minimum rating of C1Classic and minimum age of 12 (as of 1/1 /11)
- Training** \* Minimum rating level C1Classic (no rating exceptions)  
 \* Jumping height 3'3" max  
 \* Required Dressage Test – 2010 USEF Training Test B  
 \* Requirements for Qualifying: Minimum rating of C1 Classic, USEA membership, USEA horse registration and minimum age of 13 (as of 1/1/11)  
 \* Qualifying riders are asked to submit USEA membership number and USEA horse registration number

***For additional information concerning this rally please contact David Roberts (601-784-3896, [droberts@megagate.com](mailto:droboterts@megagate.com)) or PK Richter ([pkrichter@cox.net](mailto:pkrichter@cox.net))***

## Eventing Rally Individual Entry Form

One copy per Team Member

**Entry Fee: \$165 per riding competitor**

**Closing Date: Feb 18<sup>th</sup>**

NOTE: Entries must be postmarked by Feb 18<sup>th</sup> and must be complete. Any entry postmarked after Feb 18<sup>th</sup> must include a \$20 late fee. Any entry postmarked after Feb 21st will not be accepted.

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Pony Club \_\_\_\_\_

Competitor's Name \_\_\_\_\_

Birthdate \_\_\_\_\_ Age (as of 1/1/11) \_\_\_\_\_ Rating \_\_\_\_\_ (as of Feb 21st)

Address: \_\_\_\_\_

Contact Info: Phone \_\_\_\_\_ Email \_\_\_\_\_

USEA Membership No. \_\_\_\_\_ USEA Horse Registration No. \_\_\_\_\_  
(Training Qualifiers Only) (Training Qualifiers Only)

### **Check off Division Entering**

Bobcat (12'')     Cheetah (18'')     Antelope (2')     Deer (2'3'')

Beginner Novice  Non-qualifying  Qualifying                      Novice  Non-qualifying  Qualifying

Training  Non-qualifying  Qualifying

Name of Horse \_\_\_\_\_ This horse will be shared with \_\_\_\_\_  
(12 month negative coggins dated March 13,2010 or later must be submitted with entry)

**NOTE:** There may be only one shared horse per team and only if both riders are entered in either the Bobcat or Cheetah division.

### **District Commissioner's Rider Certification**

This Pony Clubber is a member in good standing of the United States Pony Clubs, Inc and of the above named Pony Club, with all club, regional and national dues paid as of this date. In signing, I certify that this competitor and horse is qualified and safe to compete at the given jump height for the division entered.

\_\_\_\_\_  
District Commissioner

\_\_\_\_\_  
Date

### **Championship Qualification Declaration**

**(to be filled out by all competitors who meet the qualifying criteria)**

Indicate below if the above named Competitor intends to qualify for the 2011 Eventing Championships. To qualify, the competitor must meet all the USPC qualifying criteria for this discipline, must be able to submit the required Qualifying Affidavits and, if required, USEA membership information with their Championship Entry. The competitor understands that if NO is checked he/she gives up their placement on the DSR Championship Team.

No                       Yes

\_\_\_\_\_  
Signature of Competitor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date



COMPETITOR ACTIVITY/ RALLY RELEASE

Name of Competitor \_\_\_\_\_

I AGREE for myself, and/or my child, my/our administrators and assigns, in consideration for my, and/or my child's, participation in all United States Pony Clubs, Inc. (USPC) activities (Club, Regional or National) to the following:

- (1) the acceptance of competitor as a participant in the Activity by the United States Pony Clubs, Inc. does not constitute a determination of any nature by the United States Pony Clubs, Inc., it's affiliates, employees and agents ("USPC") that the Activity is suitable, safe or otherwise appropriate, for Competitor, by reason of Competitor having attained any specific USPC Rating Level or otherwise, and that USPC makes no determinations, evaluation, representation or warranty to any such effect,
(2) they understand the Activity and the jumps, courses and equestrian performances, competitions and activities (mounted or un-mounted) constituting the Activity, any and all of which may, in fact, be more difficult and different than those constituting the jumps, courses and equestrian performances, competition and activities (mounted or un-mounted) used in establishing, testing for and assigning or awarding any USPC (or other organization's) Rating Level,
(3) they understand that equestrian activities such as the Activity are inherently dangerous and that they accept the inherent risks involved therein (including, without limitation, the risk of injury, death and damage or destruction to or of horses and other property),
(4) the decision to participate in the Activity, and any evaluation of the Competitor's ability to safely and competently participate therein, has been made at the sole and absolute discretion of the Competitor and Parent(s) and Competitor and Parent(s) accept complete responsibility for such decision and such participation,
(5) Competitor and Parent(s) have read and understand the policies and regulations governing the United States Pony Clubs, Inc., participation in activities sponsored or operated by it, and specifically the rules of the Activity, and each agree to abide by such rules, as now in effect, and as amended and in effect from time to time hereafter,
(6) Competitor and Parent(s) understand that failure to adhere to the code of conduct and/ or policies and regulations may result in dismissal from the competition or other such action as deemed necessary by the officials of the competition.
(7) Competitor's entry into this competition constitutes his/ her release to photograph and/ or videotape and publish and/ or broadcast his/ her involvement in this competition to USPC.
(8) Competitor and Parent(s) each hereby release and agree to hold harmless USPC, its officers , agents, representatives as well as the land owner, his heirs, estate, etc. from and against any claims and causes or action, Competitor or Parent(s) (or their respective successors, representatives, heirs or assigns) may have as a result of Competitor's participation in above stated Activity.
(9) participation in a USPC Activity/ Rally is a privilege, not a right, and entry and/ or participation may be refused at any time, with or without cause, for any reason, in the sole and absolute discretion of the Regional Supervisor/ Organizer, including but not limited to the determination that the entry and/ or continued participation might obstruct the activity and/ or reflect adversely on the USPC.
(10)they expressly assume all risks of harm to competitor or competitor's mount, including harm resulting from negligence of the USPC or the USPC activity, and specifically agree to the applicable state statute/ law regarding equine/ farm animal activity liability and signed posting (if any), in any state in which competitor participates in a USPC activity. A true copy of the state statues in effect at the time of the execution of this agreement is included and incorporated herein.

Signature of Competitor - if legal age of majority for the participant's state of residence or emancipated \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent (only one needed) \_\_\_\_\_ Date \_\_\_\_\_ Signature of 2nd Parent (Optional) \_\_\_\_\_ Date \_\_\_\_\_

# **VOLUNTEER SHEET**

## **THE SUCCESS OF ALL RALLIES IS DEPENDENT ON VOLUNTEER HELP**

FILL IN THE FOLLOWING INFORMATION FOR YOUR PREFERRED VOLUNTEER JOB(S). TO HELP YOU DECIDE WHAT YOU MAY WANT TO DO A GENERAL DESCRIPTION OF EACH VOLUNTEER JOB IS PROVIDED. YOU WILL GET MORE DETAILED INSTRUCTIONS AT RALLY AND CAN REVIEW ROLES AS THEY ARE LISTED IN THE RULEBOOK. PLEASE KEEP IN MIND THAT WE MAY NEED YOU TO DO A JOB OTHER THAN YOUR PREFERENCE AND WE APPRECIATE YOUR UNDERSTANDING IF YOU ARE ASKED TO FULLFILL A DIFFERENT POSITION.

**CLUB** \_\_\_\_\_

<b>JOB</b>	<b>General Description of Job</b>	<b>NAME</b> (Please Print)	<b>CONTACT INFO</b> <i>(provide easiest mode of communication)</i> (Please write clearly)
<b>RALLY JOBS</b>			
<b>NOTE: Each team will need to provide at least 2 fences judges for CC phase.</b>			
Hospitality	Assist with providing drinks & snacks to judges/gate stewards		
Grounds Crew	Assist with setting up course/arena for all phases of competition; assist with maintaining water supply at warmup area for both riders & horses		
Scribe (Dressage or SJ)	Sits with judge & writes their comments on score sheets		
Runner	Runs score sheets from judges stand to scoring office		
Warm-up Steward	Oversees warm-up area for safety		
Gate Steward	Coordinates competitor entry/exit from arena, announces to judge incoming competitor		
Timer (SJ or CC)	Times the rider as they are on course		
Starter (CC only)	Starts a rider onto the CC course		
Fence Judge (CC)	Responsible for scoring 1-2 CC obstacles Primarily for open course		
Fence Judge (CC)	See above		
Fence Judge (CC)	See Above		
<b>BARN JOBS</b>			
<b>*Each club with younger competitors (D team) should provide one Barn Friendly.</b>			
Barn Friendly	Assists with younger competitors as directed by CHMJ		
AHMJ	Assists CHMJ with all HM duties & must be familiar with current Eventing Rulebook & HM Handbook.		
AHMJ	See above		

**The Volunteer Coordinator for this rally is:  
Rachelle Benton 601-906-3926 or benton862@windstream.net**

# Uniform Chaperone Rules/Duties

*Revised and effective November 10, 2009*

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To be completed by the chaperone and turned in with rally entry.

## Chaperone duties shall include:

1. The primary function of the “official team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team Chaperones must be available to Rally Officials and team members at all times.
2. Have copy of and be familiar with the rules for the competition (discipline rulebook) and the current edition of the HM Handbook and Rules for Rally. *Rulebooks can be downloaded from the USPC website at ponyclub.org*
3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone -*refer to USPC website ponyclub.org for full policy statement*
4. Be present and available to Rally Officials and all team members for the duration of the competition. Delegate duties to another individual, if for any reason you must leave the competition grounds during the hours of competition, to respond to a request by the Rally Officials or any team member.
5. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition).
6. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/nights).
7. Know the plan for the control of and administration of any prescribed medications that are taken by a team member. Be fully aware of the plan for any emergency medications that may be indicated such as Epi-Pens or inhalers to include the location of these medications. Any plans for administration of medications by any other than a parent/guardian must be decided by the parent/guardian in agreement with the person assuming that responsibility in their absence
8. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all team members well hydrated, the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. *Refer to the Uniform Officiation Rules found in the current HM Handbook and Rules for Rallies.*
9. Delegate duties of the team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to Rally Officials and any team members in your absences.
10. In cases of Scramble Teams the Competition Organizer will determine the “Official Team Chaperone”.

***I have read and understand the duties of a chaperone as listed above.***

\_\_\_\_\_  
*Name of Chaperone*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

(\_\_\_\_\_) \_\_\_\_\_

*Cell Phone Number*

\_\_\_\_\_  
*This form is for the club/regional team or individual of*

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# Uniform Chaperone Rules/Duties

*Revised and effective November 10, 2009*

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This page is intended for the use of the team chaperone.  
It should not be sent in with team competition entry.

## Definition of Chaperone:

For the purpose of all USPC Competitions each team, or in situations that an individual should be entered, there will be a designated "official team chaperone". In the situation of scramble teams the official team chaperone(s) will be appointed by the rally officials and will be so noted in the rally program as such. The role of this person is to give the rally organizers a responsible adult to contact for any needs and to give the team members a contact to assist them as may be indicated and allowed.

## Hours for tour of duty are.....

The official team chaperone is responsible for team members during the hours of competition and on competition grounds only (from arrival on grounds until departing rally ground at beginning and end of each day of competition).

## Transportation, driving and lodging...

Decisions to allow a competitor to drive or not, who they can or cannot ride with, who they can or cannot have in a vehicle that they are driving, where they stay at night and with whom they stay, and who is to be responsible for a competitor are all decisions that must be made by the parent/legal guardian if a minor. These decisions are not a decision of the USPC, any region, club or rally organizer. Specific arrangements must be made by and between the parent/legal guardian and the adult assuming any of these responsibilities in the absence of the parent/guardian.

## Helping your team to succeed:

Initiate contact with all team members prior to leaving for the competition. In cases of scramble team members, request contact information from the rally secretary. Share this information with team captain and/or Stable Manager (SM).

Encourage the team to have meetings prior to leaving for rally. Be sure all members of a scramble team are included in the decision making process, either by email or phone contact, if a distance away. Discuss team equipment, review all rules that apply and any decisions regarding snacks, drinks, plans for meals, etc. Determine how the team members plan to provide snacks and drinks (i.e., each team member contribute a sum of money to a pot or each member is assigned specific items to bring.) If each is contributing money, it must be collected before the rally. Be sure you know who is bringing cooler(s), so you can avoid the quick trip to the local store.

Plan arrival time at the competition site and any details such as arrangements for ordering bedding, if needed, and who is assigned to do this (again collect money in advance if needed).

On the first day of the rally, gather the team together before they separate for the night and make plans for the next day. Include a review of their competition schedule and how they can best work together to help each other prepare for Turnout Inspections. Determine a regular meeting place and plan to have a scheduled discussion session at the end of each day of competition. Take this opportunity to offer words of praise, acknowledge their accomplishments and encourage the sense of team work and team building. Guide the team towards constructive criticism and steer them away from finger pointing. Have the team make plans for the next day concerning time they will arrive on the competition grounds, who will feed horses the next morning, who will re-supply the tack room cooler with ice, drinks and snacks (get requests for drinks/snacks) and make the plans for lunch. Be sure any plans for cooler and/or lunch delivery follow any requirements as stated in the competition entry packet (Neutral Zone) and they understand the plan. Have the team leave with a plan for the next day in place before they go off for an evening of relaxation.

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# SECTION VI: Appendices

## APPENDIX 9

### GUIDELINES FOR COACHING AT USPC EVENTING RALLIES

Copy as needed. One each to the Coach, the Organizer (*who should consult the organizer's guide for briefing guidelines*).

All teams may have a coach. Teams may share a coach. No team may have more than one coach, except in the case of a scramble team, when a competitor may use a coach from another team, or each region on the team may use the coach listed on their entry form. No member of a team may have more than one coach for the entire competition. The name of the coach must be included on the entry form. (Note: These guidelines are for National Championships; at Regional Rallies riders may use their personal coach).

#### **By agreeing to serve as a USPC Coach, you:**

- Agree to be familiar with and observe all USPC By-Laws, Policies and Competition Rules.
- Agree to adhere to the USPC Conflict of Interest and Code of Ethics Policies in all actions and decisions.
- Agree to conduct yourself in a fair and courteous manner.
- Agree to confidentiality of discussions and actions.
- Agree to disclose any possible potential conflicts of interest.
- Give permission for a criminal background check.
- Agree to uphold USPC Policy 0500 Drug/ Alcohol/Tobacco. Coaches must refrain from using alcohol or other substances when they are serving in their "official capacity" as team Coach – refer to USPC web site ponyclub.org for full policy statement.

#### **In all cases the coach must:**

- Assist competitors in learning and understanding all rules pertinent to the competition.
- Read, sign, and return to the Organizer a copy of this form to indicate compliance to these guidelines.
- Wear the identification provided by the Organizer during the competition and while conducting course walks.
- Attend the official briefing for coaches.

- Assist any competitor who does not have a coach if asked by either the competitor, ring steward, or organizer.
- Be aware of the welfare of horse and rider.
- If a current Pony Club member, at least 18 years old and an H, H-A or A rated non-competing member.
- Someone other than the chaperone.
- At non-qualifying rallies and D rallies, experienced C-2 and above non-competing members who are younger than 18 may serve as coach if approved by the DC/RS and Organizer.

The Ground Jury, under the rules governing unauthorized assistance, will penalize violations of these coaching guidelines.

The Organizer or ring steward may limit the number of coaches in a warm-up area at any given time. Any coach not adhering to the rules set forth in this guideline may be removed from his/her position for the duration of the phase and/or rally.

#### **The duties of the coach shall be limited to:**

- Accompanying the competitors during course walks for cross-country, jumping and any other time that the courses are open for walking.
- Warming-up competitors for the dressage, cross-country and jumping phases of the competition in the designated warm-up areas. (In addition, a coach may lead a horse into the start box on cross-country).
- Coaches may debrief riders immediately after cross country when the horse and rider have been released from the vet box and immediately after exit from competition arenas as long as it does not interfere with the safety and health of the horse or rider. Conversations must be limited to five minutes.

I HAVE READ AND UNDERSTAND THE ABOVE AND I AGREE TO ABIDE BY THESE GUIDELINES AND THE RULES OF THE COMPETITION.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Team (Region) \_\_\_\_\_

Coach Cell Phone Number \_\_\_\_\_

RS Signature \_\_\_\_\_

# TO ALL DC's

Complete packets have been sent to all club officers. It is up to the DC's to insure that this information is passed on to their club members. All necessary forms have been attached to this packet with the hope that this will help you get your entries back to us by the deadline.

Prior to sending your completed club package, **PLEASE** double-check that it is complete. Any incomplete packets will be assessed the late fee charge of \$20 per incomplete individual entry.

## **Club Packet must Include:**

### ***A. Per Competitor***

1. INDIVIDUAL ENTRY FORM (*with original signatures*)
2. RALLY RELEASE FORM (*with original signatures*)
3. PHOTO COPY OF 12 MONTH CURRENT NEGATIVE COGGINS
4. OPTIONAL: RALLY T-SHIRT PREORDER FORM AND/OR PROGRAM AD FORM  
(*personal checks may be sent for either of these and can be included with packet or sent seperately*)

### ***B. Per Club***

1. DEEP SOUTH REGIONAL EVENTING RALLY TEAM ENTRY FORM
2. UNIFORM CHAPERONE RULES /DUTIES *1 per team and please specify which team*
3. VOLUNTEER SHEET *at least 1 per club (individual volunteer sheets may be sent)*
4. GUIDELINES FOR COACHING AT USPC EVENTING RALLIES *1 per club coach (must have at least one coach per club)*
5. CHECK FROM YOUR CLUB FOR THE FULL AMOUNT OF ENTRY FEES WRITTEN TO GULF COAST GALLOPERS. *No personal checks will be accepted for rally fees.*

If you have a member who would like to participate as a stable manager please let us know and we will try to place him/her on a team at no cost.

## **MAIL COMPLETED CLUB PACKETS TO:**

***Gulf Coast Gallopers  
C/O David Roberts  
120 Arlington Loop  
Beaumont, MS 39423***

***TO AVOID A LATE FEE, THIS PACKET MUST BE POST MARKED BY FEB 18TH  
NO ENTRIES WILL BE ACCEPTED IF POST MARKED AFTER Feb 21st.***

If you have any questions concerning the information in this packet, please contact David Roberts at [droboterts@megagate.com](mailto:droboterts@megagate.com) or PK Richter at [pkrichter@cox.net](mailto:pkrichter@cox.net).

***Here is to what we hope will be another great rally!!!!***

## DEEP SOUTH REGION 2011 EVENTING RALLY TEAM ENTRY FORM

**CLUB** \_\_\_\_\_

Rider's Name	Capt	Age (as of 1/1/11)	Rating (As of Feb 21st)	Name of Horse (Age)	Sharing Horse	Division	Qualifying
<b>TEAM A</b> <input type="checkbox"/> non-qualifying team <input type="checkbox"/> qualifying team							
1				( )			
2				( )			
3				( )			
4				( )			
5				STABLE MANAGER		CHAPERONE	
<b>TEAM B</b> <input type="checkbox"/> non-qualifying team <input type="checkbox"/> qualifying team							
1				( )			
2				( )			
3				( )			
4				( )			
5				STABLE MANAGER		CHAPERONE	
<b>TEAM C</b> <input type="checkbox"/> non-qualifying team <input type="checkbox"/> qualifying team							
1				( )			
2				( )			
3				( )			
4				( )			
5				STABLE MANAGER		CHAPERONE	
<b>SCRAMBLE RIDERS (D3 competitor will be placed on non-qualifying team unless otherwise indicated)</b>							
	N/A			( )	N/A		
	N/A			( )	N/A		
	N/A			( )	N/A		

**Total Number of Riders** \_\_\_\_\_ **X \$165.00 (per rider) =** \_\_\_\_\_

Duplicate as necessary

## QUALIFICATION AFFIDAVIT

For each competition, complete either SECTION I or SECTION II

Level: \_\_\_ Beginner Novice \_\_\_ Novice \_\_\_ Training \_\_\_ Preliminary (check one)

COMPLETE ONE SECTION ONLY

### SECTION I – USPC Rally:

Name \_\_\_\_\_ Horse \_\_\_\_\_

USPC Regional Rally \_\_\_\_\_ Date \_\_\_\_\_

### SECTION II – USEA Horse Trial:

Name \_\_\_\_\_ Horse \_\_\_\_\_

USEA Horse Trial \_\_\_\_\_ Date \_\_\_\_\_

COMPLETE ALL

As RS/V-RS of the \_\_\_\_\_ Region, I attest that the above-mentioned rider/horse combination has qualified in compliance with the USPC Eventing Annual Newsletter.

Signature \_\_\_\_\_ RS/V-RS Name \_\_\_\_\_  
RS/V-RS (please print)

The above-named rider/horse combination has completed the above-mentioned competition without elimination in any phase and with \_\_\_\_\_ cross-country jumping penalties.

Signature \_\_\_\_\_, or Signature \_\_\_\_\_  
USEA Horse Trial Secretary USPC Rally Technical Delegate \_\_\_\_\_  
OR Chief Judge \_\_\_\_\_ (check one)

Duplicate as necessary

## QUALIFICATION AFFIDAVIT

For each competition, complete either SECTION I or SECTION II

Level: \_\_\_ Beginner Novice \_\_\_ Novice \_\_\_ Training \_\_\_ Preliminary (check one)

COMPLETE ONE SECTION ONLY

### SECTION I – USPC Rally:

Name \_\_\_\_\_ Horse \_\_\_\_\_

USPC Regional Rally \_\_\_\_\_ Date \_\_\_\_\_

### SECTION II – USEA Horse Trial:

Name \_\_\_\_\_ Horse \_\_\_\_\_

USEA Horse Trial \_\_\_\_\_ Date \_\_\_\_\_

COMPLETE ALL

As RS/V-RS of the \_\_\_\_\_ Region, I attest that the above-mentioned rider/horse combination has qualified in compliance with the USPC Eventing Annual Newsletter.

Signature \_\_\_\_\_ RS/V-RS Name \_\_\_\_\_  
RS/V-RS (please print)

The above-named rider/horse combination has completed the above-mentioned competition without elimination in any phase and with \_\_\_\_\_ cross-country jumping penalties.

Signature \_\_\_\_\_, or Signature \_\_\_\_\_  
USEA Horse Trial Secretary USPC Rally Technical Delegate \_\_\_\_\_  
OR Chief Judge \_\_\_\_\_ (check one)



IF YOU WOULD LIKE TO HAVE AN EVENTING POLO SHIRT  
COMMEMORATING THIS RALLY, PLEASE PRE-ORDER WITH THE  
FOLLOWING INFORMATION.

**PRICE PER SHIRT     \$18.00**

PRINT YOUR NAME BELOW AND PICK UP YOUR SHIRT AT THE  
RALLY

NAME: \_\_\_\_\_

CLUB: \_\_\_\_\_

SIZE: (INDICATE THE NUMBER ORDERED)

\_\_\_\_\_ YOUTH MEDIUM

\_\_\_\_\_ ADULT LARGE

\_\_\_\_\_ YOUTH LARGE

\_\_\_\_\_ ADULT X-LARGE

\_\_\_\_\_ ADULT SMALL

\_\_\_\_\_ ADULT MEDIUM

TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

MAKE CHECKS PAYABLE TO: GULF COAST GALLOPERS PONY  
CLUB &

FORM AND PAYMENT MAY BE INCLUDED WITH ENTRY OR  
MAILED (BY FEB. 24th) TO;

CINDY RICHARDSON, P.O. BOX 1112, HURLEY MS. 39555

## *Program Ads for 2011 Eventing Rally*

Put an ad of your business or a good luck wish for your favorite pony clubber into the Eventing Rally Program

### Ad Prices:

Full page: \$50.00

Half page: \$25.00

Quarter page: \$15.00

Business card: \$10.00

Submit ads (a picture may be included) and payment (personal checks made to Gulf Coast Gallopers) by Feb 25<sup>th</sup> to

David Roberts  
120 Arlington Loop  
Beaumont, Ms. 39423  
e-mail [droberts@megagate.com](mailto:droberts@megagate.com)

Ads and payment can also be submitted with rally entry



## EVENTING RECOGNITION AWARDS



USPC Pony Club members will be recognized for their competition efforts both in USPC and USEA. USPC members will receive a certificate at the end of each year based on the criteria below. It will be the responsibility of the Pony Club member to get all the information together and send it to the National Office by the deadline each year.

- Blue Ribbon Club** Completion of 1 USPC EVENTING Rally at the Beginner Novice Level or above and 1 USEA Horse Trial at the Beginner Novice Level or above
- Medallion Club** Completion of 1 USPC EVENTING Rally at the Novice Level or above and 1 USEA Horse Trial at the Novice Level or above
- Bronze Medal Club** Completion of 1 USPC EVENTING Rally at the Training Level or above and 1 USEA Horse Trial at the Training Level or above
- Silver Medal Club** Participation in one USPC EVENTING Rally (this can be in competition at any level or by being a volunteer for the rally) and completion of 1 USEA Horse Trial at the Preliminary Level or a Preliminary Level 2-day event, CCN\* or CCI\*
- Gold Medal Club** Participation in one USPC EVENTING Rally (this can be in competition at any level or by being a volunteer for the rally) and completion of 1 USEA Horse Trial at the Intermediate or Advanced Level or an Intermediate 2-day event, CCN\*\* or CCI\*\* or above

All competitions must be done during the current year. Interested Pony Club members should get their applications from their DCs (they will be in News from National), and they can apply for more than one award each year. All applications must be submitted to the National Office, 4041 Iron Works Parkway, Lexington, KY 40511, by November 15<sup>th</sup> of each year.

Any questions should be directed to the Activities Services Director, Wayne Quarles (859) 254-7669. Email: [Activities@ponyclub.org](mailto:Activities@ponyclub.org)

## USPC Eventing Recognition Award Application

*\*NOTE: Print outs of results from USEA are acceptable in lieu of a signature at USEA Recognized Horse Trials.*

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Club: \_\_\_\_\_ Rating Level: \_\_\_\_\_

Level of Award: \_\_\_\_\_

USPC Rally Attended: \_\_\_\_\_

Date \_\_\_\_\_ Level Competed \_\_\_\_\_

Signature of Rally Official: \_\_\_\_\_

USEA Competition Attended: \_\_\_\_\_

Date \_\_\_\_\_ Level Competed \_\_\_\_\_

Signature of competition official: \_\_\_\_\_

### Awards Criteria

**Blue Ribbon Club** Completion of 1 USPC EVENTING Rally at the Beginner Novice Level or above and 1 USEA Horse Trial at the Beginner Novice Level or above

**Medallion Club** Completion of 1 USPC EVENTING Rally at the Novice Level or above and 1 USEA Horse Trial at the Novice Level or above

**Bronze Medal Club** Completion of 1 USPC EVENTING Rally at the Training Level or above and 1 USEA Horse Trial at the Training Level or above

**Silver Medal Club** Participation in one USPC EVENTING Rally (this can be in competition at any level or by being a volunteer for the rally) and completion of 1 USEA Horse Trial at the Preliminary Level or a Preliminary Level 2-day event, CCN\* or CCI\*

**Gold Medal Club** Participation in one USPC EVENTING Rally (this can be in competition at any level or by being a volunteer for the rally) and completion of 1 USEA Horse Trial at the Intermediate or Advanced Level or an Intermediate 2-day event, CCN\*\* or CCI\*\* or above

All competitions must be done during the current year. All applications must be submitted to the National Office by November 15<sup>th</sup> of each year (4041 Iron Works Pkwy Lexington, KY 40511). Any questions should be directed to the Activities Services Director, Wayne Quarles (859) 254-7669. Email: [Activities@ponyclub.org](mailto:Activities@ponyclub.org)