



DEEP SOUTH REGION EVENTING RALLY

MARCH 12-14, 2010

**LAGNIAPPE EQUESTRIAN CENTER
13349 Verger Rd
Folsom, La**

Qualifying Divisions: Beginner Novice, Novice
Non-Qualifying Divisions Appropriate for D1 and Up

Hosted By: Gulf Coast Gallopers

RALLY OFFICIALS

Organizer: David Roberts
Qualifying Judge: Dorothy Maxfield
D Judge: Ginny Roberts
Technical Delegate: TBA
Chief Horse Management Judge: Eric Poling
Course Designer: Ginny Roberts
Scorers: Joan Singletary and Alan Wise

Vet will be on grounds
Ambulance will be on grounds during the riding phases
Farrier to be on call

CLOSING DATE FOR RALLY ENTRIES: FEB 19TH

No entries will be accepted after Feb 24th.

NOTE: A competitors rating as of the final acceptance date will be the one they must compete under.

ENTRY FEE: \$180.00 per rider

(\$20 per rider will need to be added to entries postmarked after Feb 19th)

Please keep in mind this is notoriously the most expensive rally to run and every effort has been made to make this rally as affordable as possible.

The rally will be run under the following Rules and Guidelines.

2008 USPC Handbook & Rules for Eventing Competition
2010 USPC Horse Management Handbook and Rules for Competitions
2010 USPC Annual Newsletters for Eventing and Horse Management
Uniform Officiation Rules for USPC Rallies

Refer to these resources for any areas not specifically covered in this announcement.

ACCOMODATIONS:

Best Western, 625 N Hwy 190, Covington, LA, (985) 892-2681.

Room rate is \$85/night with breakfast included. You must mention that **you are with Deep South Pony Club**. We have a block of 20 rooms. **Reservations need to be made by March 1st**. There are other hotels in this area if you wish to shop around. All hotels are approximately 30 minutes away from rally grounds.

TENTATIVE RALLY SCHEDULE: Barns will open at 12:00 on Friday, March 12 with Welcome & Briefing tentatively scheduled for 4:00pm. Mandatory soundness checks and helmet checks will immediately follow the briefing. Complete rally schedule will be provided in team packets and posted on the rally site. Tentative ride schedules will be Dressage Test beginning Sat AM, Stadium Jumping Sat PM, and Cross Country Sun AM.

GENERAL TEAM INFORMATION

- Each team will consist of 3-4 mounted members with a stable manager. One member of the team must be named team captain. Scramble teams will be arranged as necessary
- Each team must name a team chaperone and all chaperones need to sign the Chaperone Duties form. For scramble teams, one will be chosen from the names submitted.
- There will be two divisions, a Non-qualifying Division and a Qualifying Division, with each division being judged independently of the other. Both divisions will jog out together and may be required to ride together. D3 riders may choose either division.
- Competitors may enter a riding level with DC Certification only. DC's **must** certify on each competitor's entry form that the competitor is qualified and safe to compete at the level they will be entering in.
- Teams may be composed of riders of mixed jumping levels; however the lowest rated team member will determine which division the team will be placed in.
- Unless otherwise indicated, any D3 riders entered as a scrambler will be placed on a non-qualifying team. If needed for a qualifying team he/she will be notified prior to being placed on a team for this division.

AWARDS: Ribbons will be awarded to all teams in both divisions for Overall and Horse Management. Medals will be awarded to the Stable Managers of the 1st – 3rd place teams in HM for each division. For any team that places in the top 3 in HM, but did so without a Stable Manager, this medal will go to the Team Captain. In the Qualifying Division, an award will be given for the Best Conditioned Mount.

TEAM COACHES: Each club **must provide at least one coach** for their club members and he/she must sign the "Guidelines for Eventing Coaches" form (included with this packet). As with all rallies where coaches are present, each coach **must be willing to assist any rider who asks for help.** **A coaches meeting** will be held Sat at 7:30am.

VOLUNTEERS: The success of every rally is dependent on volunteer support. The list of volunteers needed for this rally is included with the packet and we **need all adults attending the rally to volunteer** for at least one position and include needed contact information on this Volunteer Sheet. All volunteers will need to check in with the Volunteer Coordinator and a Volunteer meeting will be held Friday immediately after the competitor briefing.

GENERAL RALLY INFORMATION

- ALL competitors MUST be able to SAFELY manage their horse with MINIMAL assistance.
- Any rider who "drops down" a division at any time after their first ride will receive an elimination score for any subsequent rides.
- **LONGEING:** If you know a horse will need to be longed while at rally, you must provide a qualified person for longeing (refer to current HM Handbook, section 10h). This person must be aware of and adhere to the pony club guidelines for longeing (ie: correct attire and equipment; refer to HM Handbook, section 7h).
- All Dressage Tests will be ridden in the Small Arena. All tests must be ridden from memory or incur a 2 point penalty if read.

STABLING:

- Cost of stabling as well as 2 bags of shavings is included in the entry fee.
- Stalls for Tack & Feed rooms will be provided
- Stall assignments will be made and posted at the entrance to the barn.
- Barn fans will be permitted with approved extension cords (Refer to HM Handbook, section 11g)
- At completion of the rally, horse stalls must be cleaned out in accordance with facility requirements (this will be announced during the briefing). Tack and feed stalls must be COMPLETELY cleaned out. **New for this year:** For any horse stall left dirty, that **individual will be charged a \$10 cleanup fee.** For any tack/feed stall left dirty, the **club(s) will be assessed the same fee** for each stall not cleaned out.

DRESS:

- Medical Armbands with a current USPC Medical Card must be worn at all times while on rally grounds and Safety Vests are required when riding on the Open Cross Country Course.
- All riders will be checked for helmet fit. Improperly fitted helmets will carry a 5 point penalty for D's and 10 point penalty for C's and above.
- Barn attire must be in accordance with the current HM Handbook (refer to section 7b). Shirts with offensive wording will not be allowed and all attire needs be fully intact (no rips, tears, frayed hems, etc).
- Jog-outs (refer to HM Handbook, section 7e): Collared shirt; neat pants, shorts or skirt; helmet; appropriate footwear; gloves are recommended. Remember this is the first time you are officially presenting yourself to the CHMJ, so you want to make the right impression!
- Mounted attire (refer to HM Handbook, section 7i, for complete requirements)
 - D level riders: Simple, clean and safe attire
 - C-1 and up: Turnout inspection must be either correctly formal or correctly informal. Refer to Eventing Rulebook, Appendix 1 (pg 35) for appropriate attire for each phase of the rally.

LEVELS OFFERED FOR EACH DIVISION



NON-QUALIFYING DIVISION: FOR RIDERS RATED D3 AND BELOW

General Information:

- Each club sending competitors for this division should provide one Barn Friendly. This person can not be a coach or chaperone and is to assist a competitor only at the request of a Horse Management Judge (guidelines for the Barn Friendly will be provided at rally).
- Teams will be judged and rally will be run like the qualifying division – just less stressful and more teaching oriented.
- There may be one shared horse per team. However, due to the demands of this rally, a horse may be shared only if both riders are entered in either of the following levels: Cheetah or Bobcat.

Levels utilizing Enclosed Area for Cross Country Phase

- Cheetah**
- * Minimum rating level UR/D1 (note: an unrated competitor is judged the same as a D1)
 - * Jumping height of 12” max
 - * Required Dressage Test – 2007 USDF Introductory Level Test A

- Bobcat**
- * Minimum rating level D2 (UR/D1 rated competitor may enter with DC approval only)
 - * Jumping height of 18” max
 - * Required Dressage Test – 2007 USDF Introductory Level Test B

Levels utilizing Open Cross Country Course

NOTE: Any competitor eliminated in the Stadium phase may ride the open Cross Country course with Ground Jury approval only.

- Antelope**
- * Minimum rating level D2 (no rating exceptions)
 - * Jumping height of 24” max
 - * Required Dressage Test – 2007 USDF Introductory Level Test B

- Deer**
- * Minimum rating level D3 (no rating exceptions)
 - * Jumping height of 2’ 3” max
 - * Required Dressage Test - 2010 USEF Beginner Novice Test A



QUALIFYING DIVISION: FOR RIDERS RATED D3 AND ABOVE

General Information

- All mounted competitors wanting to qualify for Championships must meet the USPC rating and age requirements for the level in which they are attempting to qualify as well as be able to submit the required Qualifying Affidavits with their Championship entry (refer to 2010 Eventing Newsletter for qualifying criteria). In addition, as per regional policy, all competitors rated C1 and below must have attended at least one Regional Quiz rally during their pony club career.
- All mounted competitors wanting to qualify for Championships are qualifying as a horse and rider combination.
- Stable managers that are rated C1 and above and are at least 12 years old as of January 1st, 2010 may qualify for Championships. (NOTE: A D3 Stable Manager for a Qualifying Team will be eligible if there are no higher rated competitors qualifying).
- All competitors (including stable managers) who meet the qualifying criteria for Championships and want to be a member of the Regional Championship team must complete the Championship Declaration on their entry form.

Levels offered

NOTE: Any competitor eliminated in the Stadium phase may ride the open Cross Country course with Ground Jury approval only.

Beginner

* Minimum rating level C1 (D3 rated competitor may enter with DC approval only)

Novice

* Jumping height 2'7" – 2'9"

* Required Dressage Test – 2010 USEF Beginner Novice Test B

* Requirements for Qualifying: Minimum rating of C1 and minimum age of 12 (as of Jan 1, 2010)

Novice

* Minimum rating level C2 (C1 rated competitor may enter with DC approval only)

* Jumping height 2'11" – 3'3"

* Required Dressage Test – 2010 USEF Novice Test B

* Requirements for Qualifying: Minimum rating of C2 and minimum age of 12 (as of Jan 1, 2010)



MEALS: Concession stand will be available on the premises.



RALLY SHIRTS: For this rally we will be offering a Polo shirt with logo. This shirt is not included in the rally fee and if you want one it must be preordered (at this point we will not be selling shirts during the rally). Personal checks will be accepted for shirt orders, but it must be included with the preorder form which will sent out separately (form was not ready in time to include with this packet).

DIRECTIONS TO LAGNIAPPE:

Coming from I-12 (east or west): Take Covington/Mandeville exit to Hwy 190 north. Once through Covington take split to the left to Hwy 25. Stay on Hwy 25 through Folsom. Once through Folsom you will see Spencer's Feed Store on the left and almost immediately the sign for Lagniappe on the right (white sign with jumping horse). Turn right onto Verger road. Lagniappe is at the end of the road.

Coming from I-59: Take Poplarville exit, Hwy 26 west towards Bogalusa. Once through Bogalusa, this hwy will turn into Hwy 10. Stay on Hwy 10 through Franklinton. Once through Franklinton take Hwy 25 south towards Folsom. Before reaching Folsom you will see the sign for Lagniappe (white sign with jumping horse) on your left. Turn left onto Verger road. Lagniappe is at the end of the road. HINT: If you see Spencer's Feed Store on your right you have gone too far.

Eventing Rally Individual Entry Form

One copy per Team Member

Entry Fee: \$180 per riding competitor

Closing Date: Feb 19th

NOTE: Entries must be postmarked by Feb 19th and must be complete. Any entry postmarked after Feb 19th must include a \$20 late fee. Any entry postmarked after Feb 24th will not be accepted.

Pony Club _____

Competitor's Name _____

Birthdate _____ Age (as of 1/1/10) _____ Rating _____ (as of Feb 24th)

Address: _____

Contact Info: Phone _____ Email _____

Check off Division Entering

Cheetah Bobcat Antelope Deer

Beginner Novice Non-qualifying Qualifying Novice Non-qualifying Qualifying

Name of Horse _____ This horse will be shared with _____

NOTE: There may be only one shared horse per team and only if both riders are entered in either the Cheetah or Bobcat division.

District Commissioner's Rider Certification

This Pony Clubber is a member in good standing of the United States Pony Clubs, Inc and of the above named Pony Club, with all club, regional and national dues and insurance paid as of this date. In signing, I certify that this competitor and horse is qualified and safe to compete at the given jump height for the division entered.

District Commissioner Date

Championship Qualification Declaration

(to be filled out by all competitors who meet the qualifying criteria)

Indicate below if the above named Competitor intends to qualify for the 2010 Eventing Championships. To qualify, the competitor must meet all the USPC qualifying criteria for this discipline, if rated C1 and below must have competed in at least one Regional Quiz Rally and must be able to submit the required Qualifying Affidavits with their Championship Entry. They understand that if NO is checked they give up their placement on the DSR Championship Team.

No Yes

Signature of Competitor Date

Signature of Parent Date



COMPETITOR ACTIVITY/ RALLY RELEASE

Name of Competitor _____

I **AGREE** for myself, and/or my child, my/our administrators and assigns, in consideration for my, and/or my child's, participation in all United States Pony Clubs, Inc. (USPC) activities (Club, Regional or National) to the following:

- (1) the acceptance of competitor as a participant in the Activity by the United States Pony Clubs, Inc. does not constitute a determination of any nature by the United States Pony Clubs, Inc., its affiliates, employees and agents ("USPC") that the Activity is suitable, safe or otherwise appropriate, for Competitor, by reason of Competitor having attained any specific USPC Rating Level or otherwise, and that USPC makes no determinations, evaluation, representation or warranty to any such effect,
- (2) they understand the Activity and the jumps, courses and equestrian performances, competitions and activities (mounted or un-mounted) constituting the Activity, any and all of which may, in fact, be more difficult and different than those constituting the jumps, courses and equestrian performances, competition and activities (mounted or un-mounted) used in establishing, testing for and assigning or awarding any USPC (or other organization's) Rating Level,
- (3) they understand that equestrian activities such as the Activity are inherently dangerous and that they accept the inherent risks involved therein (including, without limitation, the risk of injury, death and damage or destruction to or of horses and other property),
- (4) the decision to participate in the Activity, and any evaluation of the Competitor's ability to safely and competently participate therein, has been made at the sole and absolute discretion of the Competitor and Parent(s) and Competitor and Parent(s) accept complete responsibility for such decision and such participation,
- (5) Competitor and Parent(s) have read and understand the policies and regulations governing the United States Pony Clubs, Inc., participation in activities sponsored or operated by it, and specifically the rules of the Activity, and each agree to abide by such rules, as now in effect, and as amended and in effect from time to time hereafter,
- (6) Competitor and Parent(s) understand that failure to adhere to the code of conduct and/or policies and regulations may result in dismissal from the competition or other such action as deemed necessary by the officials of the competition.
- (7) Competitor's entry into this competition constitutes his/her release to photograph and/or videotape and publish and/or broadcast his/her involvement in this competition to USPC.
- (8) Competitor and Parent(s) each hereby release and agree to hold harmless USPC, its officers, agents, representatives as well as the land owner, his heirs, estate, etc. from and against any claims and causes of action, Competitor or Parent(s) (or their respective successors, representatives, heirs or assigns) may have as a result of Competitor's participation in above stated Activity.
- (9) participation in a USPC Activity/Rally is a privilege, not a right, and entry and/or participation may be refused at any time, with or without cause, for any reason, in the sole and absolute discretion of the Regional Supervisor/ Organizer, including but not limited to the determination that the entry and/or continued participation might obstruct the activity and/or reflect adversely on the USPC.
- (10) they expressly assume all risks of harm to competitor or competitor's mount, including harm resulting from negligence of the USPC or the USPC activity, and specifically agree to the applicable state statute/law regarding equine/farm animal activity liability and signed posting (if any), in any state in which competitor participates in a USPC activity. A true copy of the state statutes in effect at the time of the execution of this agreement is included and incorporated herein.

Signature of Competitor - if legal age of majority for the participant's state of residence or emancipated

Date

Signature of Parent (only one needed)

Date

Signature of 2nd Parent (Optional)

Date

Duplicate as necessary

QUALIFICATION AFFIDAVIT

For each competition, complete either SECTION I or SECTION II

Level: ___ Beginner Novice ___ Novice ___ Training ___ Preliminary (check one)

COMPLETE ONE SECTION ONLY

SECTION I – USPC Rally:

Name _____ Horse _____

USPC Regional Rally _____ Date _____

SECTION II – USEA Horse Trial:

Name _____ Horse _____

USEA Horse Trial _____ Date _____

COMPLETE ALL

As RS/V-RS of the _____ Region, I attest that the above-mentioned rider/horse combination has qualified in compliance with the USPC Eventing Annual Newsletter.

Signature _____ RS/V-RS Name _____
RS/V-RS (please print)

The above-named rider/horse combination has completed the above-mentioned competition without elimination in any phase and with _____ cross-country jumping penalties.

Signature _____, or Signature _____
USEA Horse Trial Secretary USPC Rally Technical Delegate _____
OR Chief Judge _____ (check one)

Duplicate as necessary

QUALIFICATION AFFIDAVIT

For each competition, complete either SECTION I or SECTION II

Level: ___ Beginner Novice ___ Novice ___ Training ___ Preliminary (check one)

COMPLETE ONE SECTION ONLY

SECTION I – USPC Rally:

Name _____ Horse _____

USPC Regional Rally _____ Date _____

SECTION II – USEA Horse Trial:

Name _____ Horse _____

USEA Horse Trial _____ Date _____

COMPLETE ALL

As RS/V-RS of the _____ Region, I attest that the above-mentioned rider/horse combination has qualified in compliance with the USPC Eventing Annual Newsletter.

Signature _____ RS/V-RS Name _____
RS/V-RS (please print)

The above-named rider/horse combination has completed the above-mentioned competition without elimination in any phase and with _____ cross-country jumping penalties.

Signature _____, or Signature _____
USEA Horse Trial Secretary USPC Rally Technical Delegate _____
OR Chief Judge _____ (check one)

VOLUNTEER SHEET

THE SUCCESS OF ALL RALLIES IS DEPENDENT ON VOLUNTEER HELP

FILL IN THE FOLLOWING INFORMATION FOR YOUR PREFERRED VOLUNTEER JOB. TO HELP YOU DECIDE WHAT YOU MAY WANT TO DO A GENERAL DESCRIPTION OF EACH VOLUNTEER JOB IS PROVIDED. YOU WILL GET MORE DETAILED INSTRUCTIONS AT RALLY AND CAN REVIEW ROLES AS THEY ARE LISTED IN THE RULEBOOK. PLEASE KEEP IN MIND THAT WE MAY NEED YOU TO DO A JOB OTHER THAN YOUR PREFERENCE AND WE APPRECIATE YOUR UNDERSTANDING IF YOU ARE ASKED TO FULLFILL A DIFFERENT POSITION.

CLUB _____

JOB	General Description of Job	NAME (Please Print)	CONTACT INFO <i>(provide easiest mode of communication)</i> (Please write clearly)
RALLY JOBS			
NOTE: Each team will need to provide 2 fences judges for CC phase.			
Hospitality	Assist with providing drinks & snacks to judges/gate stewards		
Grounds Crew	Assist with setting up course/arena for all phases of competition; assist with maintaining water supply at warmup area for both riders & horses		
Scribe (Dressage or SJ)	Sits with judge & writes their comments on score sheets		
Runner	Runs score sheets from judges stand to scoring office		
Warm-up Steward	Oversees warm-up area for safety		
Gate Steward	Coordinates competitor entry/exit from arena, announces to judge incoming competitor		
Timer (SJ or CC)	Times the rider as they are on course		
Starter (CC only)	Starts a rider onto the CC course	NOTE: This position is already filled	
Fence Judge (CC)	Responsible for scoring 1-2 CC obstacles		
Fence Judge (CC)	See above		
Fence Judge (CC)	See Above		
BARN JOBS			
*Each club with competitors in the D Barn should provide one Barn Friendly.			
Barn Friendly	Assists with younger competitors as directed by CHMJ		
AHMJ	Assists CHMJ with all HM duties & must be familiar with current Eventing Rulebook & HM Handbook.		
AHMJ	See above		

**If you have any questions concerning these positions please contact the Volunteer Coordinator:
Rachelle Benton 601-906-3926 or benton862@windstream.net**

TO ALL DC's

Complete packets have been sent to all DC's as well as posted on DSR website. It is up to the DC's to insure that this information is passed on to their club members. All necessary forms have been attached to this packet with the hope that this will help you get your entries back to us by the deadline.

Prior to sending your completed club package, **PLEASE** double-check that it is complete. Any incomplete packets will be assessed the late fee charge of \$20 per incomplete individual entry.

Club Packet must Include:

A. Per Competitor

1. INDIVIDUAL ENTRY FORM (*with original signatures*)
2. RALLY RELEASE FORM (*with original signatures*)
3. PHOTO COPY OF 12 MONTH CURRENT NEGATIVE COGGINS
4. OPTIONAL: RALLY T-SHIRT PREORDER FORM (*personal checks may be sent for this and must be included with packet*)

B. Per Club

1. DEEP SOUTH REGIONAL EVENTING RALLY TEAM ENTRY FORM
2. UNIFORM CHAPERONE RULES /DUTIES *1 per team and please specify which team*
3. VOLUNTEER SHEET *at least 1 per club (individual volunteer sheets may be sent)*
4. GUIDELINES FOR COACHING AT USPC EVENTING RALLIES *1 per club coach (must have at least one coach per club)*
5. CHECK FROM YOUR CLUB FOR THE FULL AMOUNT OF ENTRY FEES WRITTEN TO GULF COAST GALLOPERS. *No personal checks will be accepted for rally fees.*

If you have a member who would like to participate as a stable manager please let us know and we will try to place him/her on a team at no cost.

MAIL COMPLETED CLUB PACKETS TO:

Gulf Coast Gallopers

C/O Sandra Payne

1604 Beachview Dr.

Ocean Springs, MS 39564

TO AVOID A LATE FEE, THIS PACKET MUST BE POST MARKED BY FEB 19TH
NO ENTRIES WILL BE ACCEPTED IF POST MARKED AFTER Feb 24th.

If you have any questions concerning the information in this packet, please contact David Roberts at droboterts@megagate.com.

Here is to what we hope will be another great rally!!!!

DEEP SOUTH REGION 2010 EVENTING RALLY TEAM ENTRY FORM

CLUB _____

Rider's Name	Capt	Age (as of 1/1/10)	Rating (As of Feb 24th)	Name of Horse (Age)	Sharing Horse	Division	Qualifying
TEAM A <input type="checkbox"/> non-qualifying team <input type="checkbox"/> qualifying team							
1				()			
2				()			
3				()			
4				()			
5				STABLE MANAGER	CHAPERONE		
TEAM B <input type="checkbox"/> non-qualifying team <input type="checkbox"/> qualifying team							
1				()			
2				()			
3				()			
4				()			
5				STABLE MANAGER	CHAPERONE		
TEAM C <input type="checkbox"/> non-qualifying team <input type="checkbox"/> qualifying team							
1				()			
2				()			
3				()			
4				()			
5				STABLE MANAGER	CHAPERONE		
SCRAMBLE RIDERS (D3 competitor will be placed on non-qualifying team unless otherwise indicated)							
	N/A			()	N/A		
	N/A			()	N/A		
	N/A			()	N/A		

Total Number of Riders _____ **X \$150.00 (per rider) =** _____

Uniform Chaperone Rules/Duties

Revised and effective November 10, 2009

To be completed by the chaperone and turned in with rally entry.

Chaperone duties shall include:

1. The primary function of the “official team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team Chaperones must be available to Rally Officials and team members at all times.
2. Have copy of and be familiar with the rules for the competition (discipline rulebook) and the current edition of the HM Handbook and Rules for Rally. *Rulebooks can be downloaded from the USPC website at ponyclub.org*
3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone -*refer to USPC website ponyclub.org for full policy statement*
4. Be present and available to Rally Officials and all team members for the duration of the competition. Delegate duties to another individual, if for any reason you must leave the competition grounds during the hours of competition, to respond to a request by the Rally Officials or any team member.
5. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition).
6. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/nights).
7. Know the plan for the control of and administration of any prescribed medications that are taken by a team member. Be fully aware of the plan for any emergency medications that may be indicated such as Epi-Pens or inhalers to include the location of these medications. Any plans for administration of medications by any other than a parent/guardian must be decided by the parent/guardian in agreement with the person assuming that responsibility in their absence
8. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all team members well hydrated, the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. *Refer to the Uniform Officiation Rules found in the current HM Handbook and Rules for Rallies.*
9. Delegate duties of the team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to Rally Officials and any team members in your absences.
10. In cases of Scramble Teams the Competition Organizer will determine the “Official Team Chaperone”.

I have read and understand the duties of a chaperone as listed above.

Name of Chaperone

Signature

Date

(_____) _____

Cell Phone Number

This form is for the club/regional team or individual of

Uniform Chaperone Rules/Duties

Revised and effective November 10, 2009

This page is intended for the use of the team chaperone.
It should not be sent in with team competition entry.

Definition of Chaperone:

For the purpose of all USPC Competitions each team, or in situations that an individual should be entered, there will be a designated "official team chaperone". In the situation of scramble teams the official team chaperone(s) will be appointed by the rally officials and will be so noted in the rally program as such. The role of this person is to give the rally organizers a responsible adult to contact for any needs and to give the team members a contact to assist them as may be indicated and allowed.

Hours for tour of duty are.....

The official team chaperone is responsible for team members during the hours of competition and on competition grounds only (from arrival on grounds until departing rally ground at beginning and end of each day of competition).

Transportation, driving and lodging...

Decisions to allow a competitor to drive or not, who they can or cannot ride with, who they can or cannot have in a vehicle that they are driving, where they stay at night and with whom they stay, and who is to be responsible for a competitor are all decisions that must be made by the parent/legal guardian if a minor. These decisions are not a decision of the USPC, any region, club or rally organizer. Specific arrangements must be made by and between the parent/legal guardian and the adult assuming any of these responsibilities in the absence of the parent/guardian.

Helping your team to succeed:

Initiate contact with all team members prior to leaving for the competition. In cases of scramble team members, request contact information from the rally secretary. Share this information with team captain and/or Stable Manager (SM).

Encourage the team to have meetings prior to leaving for rally. Be sure all members of a scramble team are included in the decision making process, either by email or phone contact, if a distance away. Discuss team equipment, review all rules that apply and any decisions regarding snacks, drinks, plans for meals, etc. Determine how the team members plan to provide snacks and drinks (i.e., each team member contribute a sum of money to a pot or each member is assigned specific items to bring.) If each is contributing money, it must be collected before the rally. Be sure you know who is bringing cooler(s), so you can avoid the quick trip to the local store.

Plan arrival time at the competition site and any details such as arrangements for ordering bedding, if needed, and who is assigned to do this (again collect money in advance if needed).

On the first day of the rally, gather the team together before they separate for the night and make plans for the next day. Include a review of their competition schedule and how they can best work together to help each other prepare for Turnout Inspections. Determine a regular meeting place and plan to have a scheduled discussion session at the end of each day of competition. Take this opportunity to offer words of praise, acknowledge their accomplishments and encourage the sense of team work and team building. Guide the team towards constructive criticism and steer them away from finger pointing. Have the team make plans for the next day concerning time they will arrive on the competition grounds, who will feed horses the next morning, who will re-supply the tack room cooler with ice, drinks and snacks (get requests for drinks/snacks) and make the plans for lunch. Be sure any plans for cooler and/or lunch delivery follow any requirements as stated in the competition entry packet (Neutral Zone) and they understand the plan. Have the team leave with a plan for the next day in place before they go off for an evening of relaxation.

SECTION VI: Appendices

APPENDIX 9

GUIDELINES FOR COACHING AT USPC EVENTING RALLIES

Copy as needed. One each to the Coach, the Organizer (*who should consult the organizer's guide for briefing guidelines*).

All teams may have a coach. Teams may share a coach. No team may have more than one coach, except in the case of a scramble team, when a competitor may use a coach from another team, or each region on the team may use the coach listed on their entry form. No member of a team may have more than one coach for the entire competition. The name of the coach must be included on the entry form. (Note: Organizer at a Regional Rally may need to amend the coaching rule to fit individual circumstances; the above guidelines are for National Championships).

In all cases the coach must:

- Be familiar with and comply with the current rules of USPC Eventing Rallies and the current USPC Horse Management Handbook and the current USEF rulebook, if applicable.
- Assist competitors in learning and understanding all rules pertinent to the competition.
- Read, sign, and return to the Organizer a copy of this form to indicate compliance to these guidelines.
- Wear the identification provided by the Organizer during the competition and while conducting course walks.
- Attend the official briefing for coaches.
- Attend the official course walk, not interfering with the official leading this walk.
- Assist any competitor who does not have a coach if asked by either the competitor, ring steward, or organizer.
- Be aware of the welfare of horse and rider.

The duties of the coach shall be limited to:

- Accompanying the competitors during course walks for cross-country, jumping and any other time that the courses are open for walking.
- Warming-up competitors for the cross-country and jumping phases of the competition in the designated warm-up areas. (In addition, a coach may lead a horse into the start box on cross-country).
- Coaches may debrief riders immediately after cross country when the horse and rider have been released from the vet box and immediately after exit as long as it does not interfere with the safety and health of the horse or rider. Conversations must be limited to five minutes.

Coaches must be:

- If a current Pony Club member, at least 18 years old and an H, H-A or A rated non-competing member.
- Someone other than the chaperone.
- At non-qualifying rallies and D rallies, experienced C-2 and above non-competing members who are younger than 18 may serve as coach if approved by the DC/RS and Organizer.

The Ground Jury, under the rules governing unauthorized assistance, will penalize violations of these coaching guidelines.

The Organizer or ring steward may limit the number of coaches in a warm-up area at any given time. Any coach not adhering to the rules set forth in this guideline may be removed from his/her position for the duration of the phase and/or rally.

I HAVE READ AND UNDERSTAND THE ABOVE AND I AGREE TO ABIDE BY THESE GUIDELINES AND THE RULES OF THE COMPETITION.

Signature _____ Date _____

Print Name _____ Team (Region) _____

Coach Cell Phone Number _____

RS Signature _____